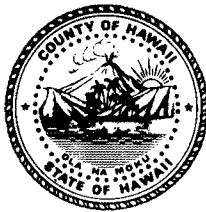


Harry Kim  
Mayor



Roy Takemoto  
Managing Director

Barbara J. Kossow  
Deputy Managing Director

## County of Hawai'i Office of the Mayor

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### **Mayor's COVID-19 Emergency Rule No. 9**

Pursuant to the authority vested in me by Hawai'i Revised Statutes Chapter 127A and due to the public health concerns related to COVID-19, I hereby find that immediate promulgation of this rule is necessary and do so in order to protect the health, safety and welfare of the people of this County. This rule amends and restates all Mayoral Covid-19 Emergency Rules.

In accordance with Governor David Y. Ige's Ninth Supplementary Proclamation ("9<sup>th</sup> Supplementary"), the County and State of Hawai'i is within the "Act with Care" phase of the "State Roadmap to Recovery and Resilience." With the decline of active COVID-19 cases in the County of Hawai'i, reopening of more medium risk operations and activities can be allowed. Unless otherwise specified in this rule, all businesses, operations, and activities are permitted to re-open but remain subject to all restrictions and physical distancing requirements of this rule, the 9<sup>th</sup> Supplementary and any subsequent proclamations or orders, the State Department of Health Reopening Hawai'i Safe Practices, the Centers for Disease Control and Prevention ("CDC") and industry guidelines.

#### A. Work in Businesses or Operations

All businesses, operations, and activities are permitted to open except those businesses, operations and activities delineated in Exhibit 5, as otherwise provided by this rule, and subject to all restrictions and physical distancing requirements of this rule, the 9<sup>th</sup> Supplementary and any subsequent proclamations or orders, the State Department of Health Reopening Hawai'i Safe Practices, and any CDC and industry guidelines.

#### B. Safe Practices

All persons shall implement the following physical distancing and sanitation requirements to the fullest extent possible:

1. Face covering. Persons over the age of five (5) years old shall wear a face covering as described and recommended by the CDC while in public settings. This requirement shall not apply to persons engaging

in exercise activities. This requirement shall also not apply to anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the face covering without assistance, or as otherwise specifically allowed under this rule. The cloth face coverings recommended are NOT surgical masks, N-95, K-95, KN-95 or other respirators. Those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders. Businesses or operations may refuse to allow entry to persons not wearing a face covering, unless an exception applies under this section.

2. High risk populations. Elderly and others at high risk for COVID-19 are urged to stay in their residences to the extent possible, except as necessary to seek medical care.
3. Persons who are sick. Persons who are sick or have a fever or cough or are exhibiting symptoms such as shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell, are urged to stay in their residences to the extent possible, except as necessary to seek medical care.
4. Physical distancing requirements. All persons shall maintain a minimum of six-feet of physical separation from all other persons to the fullest extent possible. Businesses or operations shall designate with signage, tape, or by other means six-foot spacing for employees and customers in line to maintain appropriate distance. Businesses or operations shall monitor and enforce the six-foot distancing requirement set forth in this rule, whether outside waiting in line or as customers move about inside a facility. Checkout operations shall be modified, to the extent reasonably feasible, to provide this separation or to provide a transparent shield or barrier between customers and checkout clerks.
5. Limited customer occupancy. Each business facility or operation shall determine and enforce the maximum number of customers that may be accommodated while maintaining the specified separation distance and limiting the number of customers in the facility or at the operation to that maximum number at any time.

It is strongly recommended that a maximum of one (1) customer per two hundred fifty (250) square feet of retail floor area be allowed into a facility or operation to maintain the six-foot distancing requirement and increase physical distancing.

6. Hand sanitizer and sanitizing products. Businesses or operations shall make hand sanitizer and sanitizing products readily available for employees and customers. Employees handling items from customers, such as cash or credit cards, shall frequently utilize hand sanitizers.
7. Disinfection. Businesses or operations shall regularly disinfect all high-touch surfaces. All customers/patrons shall sanitize hands at entry. Hand sanitizing stations shall be available at each entrance. Business and operations shall assign, train and schedule employees to sanitize carts, conveyors, counters, handles, knobs, and other high touch surfaces.
8. Safeguards for high risk populations. Businesses or operations are urged to implement processes to safeguard elderly and high risk customers. High risk persons are encouraged to stay in their residence to the extent possible, except as necessary to seek medical care.
9. Online and remote access. Businesses or operations shall post online whether a facility is open and how best to reach the facility and continue services by phone or remotely. Businesses or operations shall encourage their customers to do their business remotely by phone or online to the extent possible.
10. Pickup at store or delivery. Businesses or operations shall provide for, if feasible, online ordering and purchase of goods and customer pickup of orders at a location outside the facility or shall provide for delivery to customer locations.
11. Signage. Businesses or operations shall post a sign at the entrance of the facility informing all employees and customers that they shall, at a minimum: wear CDC recommended face coverings while in the business or operation; avoid entering the business or operation if they have a cough or fever or otherwise do not feel well; maintain a six-foot distance from one another; not shake hands or engage in unnecessary physical contact.

C. Gatherings

Indoor gatherings of groups of up to 10 persons are permitted with a maximum of 50 people provided that physical distancing and safe practices can be maintained unless a greater amount of people are permitted under this rule.

Outdoor gatherings of groups of up to 10 persons are permitted with a maximum of 100 people provided that physical distancing and safe practices can be maintained unless a greater amount of people are permitted under this rule.

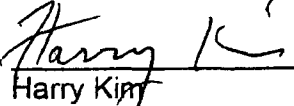
D. Specific Rules Relating to Businesses, Operations, and Activities

- Exhibit 1. Restaurants, bars, food courts, and other food establishments
- Exhibit 2. County Parks and Recreational Facilities
- Exhibit 3. Barber Shops and Beauty Operators
- Exhibit 4. Places of Worship
- Exhibit 5. Businesses, Operations and Activities to Remain Closed

E. Pursuant to Hawai'i Revised Statutes Section 127A-29, any person violating this Rule shall be guilty of a misdemeanor, and upon conviction, fined not more than \$5,000 or imprisoned for not more than one year, or both.

F. This rule shall take effect June 26, 2020 and shall continue through July 31, 2020 unless extended, rescinded, superseded, or amended by my subsequent order, or as otherwise provided by law.

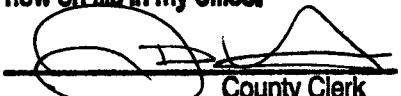
IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the County of Hawai'i to be affixed. Done this 26<sup>th</sup> day of June 2020 in Hilo, Hawai'i.

  
\_\_\_\_\_  
Harry Kim  
Mayor  
County of Hawai'i

CONCURRENCE:

  
\_\_\_\_\_  
Governor David Y. Ige

I HEREBY CERTIFY that above is a true and correct copy of the original now on file in my office.

  
\_\_\_\_\_  
County Clerk

## EXHIBIT 1

### **Restaurants, bars, food courts, and other food establishments**

Restaurants, bars, food courts, and other food establishments in the County shall comply with the following requirements:

- A. General.
  - i. Compliance with Physical Distancing Requirements.
  - ii. Compliance with all regulatory guidelines.
  - iii. Development, posting, and implementation of written protocols (“COVID-19 Mitigation Plan”) consistent with County, State, industry-specific associations or organizations, and CDC guidance to mitigate the spread of COVID-19 including, but not limited to the following:
    - 1. <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/restaurants-and-bars-decision-tree.pdf>
    - 2. <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/business-employers/bars-restaurants.html>
    - 3. <https://www.oneoahu.org/business-guidance>
- B. Operations.
  - i. Face coverings.
    - 1. Employees - Cooks and kitchen staff that do not interact with the public are encouraged to wear face coverings during their shifts. All other restaurant employees must wear face coverings during their shift.
    - 2. Customers - Customers must wear face coverings when entering and leaving the restaurant facility, but may remove the face coverings while seated.
  - ii. All customers shall sanitize hands upon entry of the establishment.
  - iii. Group dining is limited to a maximum of ten (10) individuals per group.
  - iv. Seating shall be arranged so that six (6) feet of separation is maintained between tables unless there is a solid barrier between seating groups.
  - v. Condiments shall be by request in single-use disposable packets, or reusable condiment containers that are sanitized between parties.
  - vi. Condiments, silverware, flatware, glasses, or other traditional table top items must not be left on an unoccupied table.
  - vii. Tables and chairs must be fully sanitized after each group (or individual customer) leaves the restaurant.

- viii. Disposable food ware and utensils should be used when available. When non-disposable food ware or utensils are used, they must be sanitized after each use consistent with Hawai'i Department of Health guidance and regulations, and "best practices" of the U.S. Food & Drug Administration ("FDA"), available at: <https://www.fda.gov/food/food-safety-during-emergencies/best-practices-re-opening-retail-food-establishments-during-covid-19-pandemic>
- ix. Provide disposable menus or menu board, or sanitize reusable menus after each use.
- x. Hourly touch-point sanitization (workstations, equipment, screens, door knobs, restrooms, etc.) required.
- xi. Valet services are prohibited, except for vehicles with placards or plates for disabled parking.
- xii. Buffets, salad bars, and other types of self-service of food or beverages are not allowed.

C. Hygiene.

- i. Employer must provide hand washing capability or sanitizer for employees and customers.
- ii. An adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available at all times.
- iii. Frequent hand washing by employees, especially between interactions with customers.
- iv. To the maximum extent possible employees shall wear food-grade gloves while handling food. Should employees handle any payment transaction (cash or credit card) or the property of the customer, they must sanitize gloves or change gloves before servicing the next customer.

D. Staffing.

- i. Provide training for employees regarding these requirements.
- ii. Conduct pre-shift screening, and maintain a staff screening log.
- iii. No employee displaying symptoms of COVID-19 should provide services to customers. Symptomatic or ill employees should not report to work.
- iv. No person should work within 72 hours of exhibiting a fever or other COVID-19 symptoms, and follow the CDC's "What To Do If You Are Sick" guidance, available at: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

E. Cleaning and Disinfecting.

- i. Cleaning and disinfecting must be conducted in compliance with CDC guidance.
- ii. When an active employee is identified as being COVID-19 positive by testing, cleaning, and disinfecting must be performed as soon after the confirmation of a positive test as practical consistent with CDC guidance.
- iii. CDC guidance can be found online at:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

F. Encouraged Practices. Restaurants and bars are encouraged to do the following:

- i. Have customers enter and exit through different doorways using one-way traffic, where possible.
- ii. Start or continue entryway, curbside, and home delivery, if permissible.
- iii. Encourage making reservations, preordering for dine-in service, and ordering for contactless pick-up and delivery by either telephone or other remote means.
- iv. Implement cashless and receiptless transactions.

G. Specific requirements for bars.

- i. Limit groups within the bar to a maximum of ten (10) individuals per group.
- ii. Ensure groups within the bar maintain at least six (6) feet of separation from other groups.
- iii. Prohibit groups within the bar from intermingling.
- iv. Designate areas to separate groups at least six (6) feet apart from each other. (E.g., through ropes or other physical separation for standing areas, or the seating of guests at separate tables, or both).
- v. Require all employees that interact with the public wear face coverings.
- vi. Ensure all customers wear face coverings when entering and leaving the bar, but allow customers to remove the face covering while in the bar.

EXHIBIT 2

**COUNTY PARKS AND RECREATIONAL FACILITIES**

1. All County of Hawai'i parks and recreational facilities: (1) listed specifically in Hawai'i County Code, Chapter 15 Parks & Recreation, Article 3, Section 15-68.1 "parks and recreational facility schedule," or (2) as defined by Hawai'i County Code, Chapter 15, Article 1, Section 15-3 as a "park area" or "recreational area" are **OPEN** from 7:00 a.m. to 7:00 p.m. pursuant to the following requirements, unless addressed separately hereinafter:
  - a. Physical distancing requirements contained in Governor David Y. Ige's 9<sup>th</sup> Supplementary Emergency Proclamation, as amended or superseded, shall be followed.
  - b. Events or activities with the potential to generate gatherings in excess of the permitted maximum number of persons will not be allowed unless a comprehensive plan to protect the health, safety and wellbeing of participants, officials, supporters, spectators and other individuals present that shall include, but not be limited to, the following items pre-approved by the Director of Parks and Recreation (hereinafter "Director"):
    - i) Plan to limit gatherings and enforce restrictions
    - ii) Plan to inform, ensure and enforce physical distancing requirements
    - iii) Strategies for disinfecting/sanitization of all common touch surfaces
  - c. Concession (food, snack, beverage, merchandise, etc.) operations are not permitted without prior approval from the State Department of Health and of the Director.
  - d. All permits and reservations for use associated with all park sites and recreational facilities are cancelled through July 31, 2020, unless specifically permitted elsewhere in this rule.
  - e. Businesses and operations with the appropriate permit(s) to operate in a park may resume, subject to specific approval of the Director and provided they adhere to applicable COVID-19 industry standards, CDC guidance, and State and County requirements.
  
2. For the safe operation of the County's Summer Fun program and other childcare programs approved by the Director, the following County of Hawai'i parks and recreational facilities are OPEN per Item 1, after 3 p.m. on weekdays and all day on weekends and holidays. They shall be closed to the general public from 6 a.m. through 3 p.m. on weekdays:
  - a. Carvalho Park & Pi'ihonua Gym
  - b. Frank Santos Park & Papaikou Gym
  - c. Greenwell Park & Sgt. Rodney J. T. Yano Memorial Hall
  - d. Honoka'a Gym
  - e. Hualani Park & Kawananakoa Center



- f. Ikuo Hisaoka Gym
- g. Kekuaokalani Gym
- h. Nā'ālehu Park & Community Center
- i. Pahoa District Park
- j. Pana'ewa Park
- k. Rep. Robert N. Herkes Gymnasium & Shelter (Ka'ū District Gym)
- l. Richardson Ocean Center
- m. Shipman Park & Kea'au Armory
- n. Waiākea Uka Park & Stanley Costales Waiākea Uka Gym
- o. Waiākea Waena Park & Andrews Gym
- p. Waimea Community Center
- q. Waimea District Park

The Director may authorize additional specific uses of the above-listed facilities for County-operated, managed or sponsored activities, programs and services.

3. The following County of Hawai'i parks and recreational facilities remain closed to the general public:
  - a. All community centers and senior centers
  - b. All gymnasiums and covered play court facilities
  - c. Aunty Sally Kaleohano's Luau Hale
  - d. Francis F.C. Wong Stadium
  - e. Hakalau Beach Park
  - f. Afook-Chinen Civic Auditorium
  - g. Honoka'a Swimming Pool (ongoing construction)
  - h. NAS Swimming Pool (Hale Hanakahi emergency shelter facility)
  - i. Pana'ewa Rainforest Zoo & Gardens (ongoing construction)
  - j. Shipman Gym
  - k. Waiākea Recreation Center
  - l. Edith Kanaka'ole multipurpose stadium

The Director may authorize specific uses of the above-listed facilities for County-operated, managed or sponsored activities, programs and services.

4. All County cemeteries, including veterans' cemeteries administered by the County, remain open for visitation during their respective standard hours of operation.
5. The Hilo Municipal Golf Course remains open with modified rules for play in effect. The golf pro shop concession and restaurant concession may continue with modified operations and hours subject to approval of the Director.

6. Swimming pools may reopen on or after Monday, July 13, 2020, with modified days/hours of operations and modified rules in effect as established by the Director.
7. Camping is permitted in accordance with the following conditions and with modified rules as established by the Director:
  - a. The following campsites will be open for use beginning Monday, July 13, 2020:
    - i) Gilbert Kahele Recreation Area
    - ii) Spencer Park at 'Ōhai'ula Beach
    - iii) Kohanaiki Beach Park
  - b. The following campsites will be open for use beginning Saturday, August 1, 2020:
    - i) Laupāhoehoe Pt. Beach Park
    - ii) Kapa'a Beach Park
    - iii) Māhukona Beach Park
    - iv) Ho'okena Beach Park
    - v) Punalu'u Beach Park
    - vi) Whittington Beach Park
  - c. All other campsites remain closed until further notice unless use is specifically approved by the Director.
  - d. All campers shall be responsible to disinfect/sanitize all common contact surfaces (such as grills, picnic tables, water faucets, restroom fixtures, showers, etc.) prior to and immediately following each person's use.
  - e. All campers shall provide their own disinfecting/sanitizing supplies and accessories necessary to comply with the preceding requirement and as required to maintain their individual health and safety.
  - f. All tents/canopies belonging to campers from the same group shall be separated by a minimum of ten (10) feet. All tents/canopies belonging to separate groups of campers shall be separated by not less than twenty (20) feet.
8. Outdoor organized team sports, such as baseball, softball, soccer, futsal, football (tackle, flag, or touch), rugby, volleyball, basketball and similar sports that are customarily and traditionally played at outdoor venues (hereinafter "Sports Program(s)") are permitted to resume operations as follows:
  - a. **Phase 1:** Effective immediately, Sports Programs may resume operations limited to sports conditioning, individual skill development and controlled group situational drills (hereinafter collectively "Practice(s)") for participants and coaches under the following conditions and requirements:
    - i) Physical distancing of not less than six (6) feet between individuals shall always be maintained to the maximum extent practicable.
    - ii) Groups are limited to a maximum of thirty five (35) individuals (includes athletes, coaches, managers, staff, etc. required to successfully implement a practice session) from a single Sports Program. **(This is a**

**specific exception from the rule limiting groups to 10 persons at an outdoor gathering.)**

- iii) Where multiple Sports Programs are present at the same facility, not less than twenty (20) feet of separation shall always be maintained between separate Sports Programs. (Mingling of individuals between Sports Programs shall not be permitted.)
  
- b. **Phase 2:** effective Monday, July 20, 2020, Sports Programs may resume full regimen practices and scrimmages (hereinafter collectively "Training") and competitive play under the following conditions and requirements:
  - i) Excluded from this section are outdoor sports and similar activities that require sustained close contact, such as football, rugby, basketball, boxing, wrestling, martial arts, mixed martial arts, etc. These close contact sports may continue under Phase I (above).
  - ii) Competitive play shall be limited to one Sports Program competing against another Sports Program (e.g., one baseball team playing against another). **(This is a specific exception from the rule limiting groups to 10 persons at an outdoor gathering.)**
  - iii) Groups are limited to two (2) Sports Programs on a common outdoor sports field, court, etc. at the same time.
    - (1) Where competitive play or Training is scheduled in proximity to other competitive play or Training, not less than twenty (20) feet of physical separation shall always be maintained.
    - (2) No mingling shall be allowed between members of separate Sports Programs.
  
- c. **For Phase 1 and Phase 2,** Sports Program operators shall ensure that:
  - i) Physical distancing protocols and procedures exist, are communicated to and understood by athletes, coaches, managers, staff, scorekeepers/statisticians, and officials/referees/umpires (hereinafter collectively "Participants") and parents/guardians, family members, friends, supporters and spectators (hereinafter collectively "Non-Participants").
  - ii) Close contact engagements beyond those necessary to carry out Practices, Training and competitive play (e.g., huddles, high-fives, fist-bumps, post-game handshakes, team cheers, etc.) shall not be permitted.
  - iii) Specific considerations are implemented and enforced pertinent to the configuration and controlling physical features of the sports venue relative to the athletic activity engaged in including, but not limited to, maintaining unhindered access to entrances/exits, controlling queues, identifying and accounting for bottlenecks, respecting maximum occupancy of venues and portions thereof, etc.

- iv) All Participants are screened for illness and symptoms of COVID-19 prior to entering the facility each time Practices, Training and competitive play will occur.
  - v) Participants and Non-Participants always wear face coverings when arriving, spectating, and leaving. Participants actively engaged in Practices, Training or competitive play, where and when face coverings pose an increased safety risk, shall not be mandated to wear a face covering.
  - vi) There is no socializing in groups before or after designated times for Practices, Training, and competitive play.
  - vii) Individuals from outside the Sports Program are limited in their interactions with Participants during drop off/ pick up.
  - viii) Any Participant who has tested positive for COVID-19 may not attend Practices, Training or competitive play until they are cleared for release from isolation according to CDC guidelines and cleared to return by a healthcare provider.
  - ix) Any Participant exposed to a person with a confirmed or probable case of COVID-19 may not attend Practices, Training, competitive play, or any other activity of the Sports Program until they have completed quarantine following CDC guidelines.
  - x) All program activities are evaluated to identify and mitigate "high-risk" activities (shared equipment, incidental close contact, etc.) to reduce or prevent COVID-19 transmission.
- d. Individuals shall comply with any lawful requirements imposed by the Sports Program operator.
  - e. Nothing in this section requires a public or private Sports Program to open or resume operations.
9. All other State or County restrictions related to COVID-19 must be followed, including, but not limited to, applicable quarantine restrictions.

The foregoing is subject to specific park closures as designated by the County of Hawai'i Department of Parks and Recreation and supersedes any conflicting County of Hawai'i emergency rule provision.

### EXHIBIT 3

#### **Barber Shops and Beauty Operators**

1. All safe practices described in this rule and the Governor's 9th Supplementary Proclamation related to Covid-19 must be followed, including Exhibit I. These include, but are not limited to: physical distancing; wearing CDC recommended face coverings; hand sanitizing, and regular disinfection of all high touch surfaces. All operators must wear CDC recommended face coverings at all times, unless on a break and in the designated break area.
2. Employees and operators are not to come to work if feeling unwell. In addition, clients should not be allowed to enter if exhibiting obvious symptoms of illness, sneezing, coughing, etc.
3. Sanitizing: All salons are to have hand sanitizing stations for employees and customers. Hand sanitizing stations shall be available at each entrance.
4. Salon occupancy shall be kept to a maximum of ten (10) persons, inclusive of staff, depending on facility size, with six-foot distance between seats. Appointments with clientele should be encouraged to diminish gathering in a waiting area. Clients can be asked to wait outside or in their vehicles to reduce occupancy.
5. Signage: The business shall post signage at the entrance informing all customers of the requirement to wear CDC recommended face coverings while in the salon, not to enter the facility if they have a cough, fever, or do not feel well; to maintain a six-foot distance from other customers, and not to shake hands or engage in unnecessary physical contact.
6. All operators shall wash hands thoroughly with soap and hot water and dry hands thoroughly with sanitary towels or hand dryers prior to client contact and in-between each client.
7. All implements and coverings that come into contact with a client must be changed and laundered or sterilized prior to being used on any other client.
8. Chairs shall be cleaned and disinfected after occupancy by each client. A clean towel or paper cover must be placed on the head rest of any chair, and changed for each client.
9. All clean towels must be kept in a closed cabinet at all times when not being used.

10. A clean strip of cotton, a towel or paper band shall be placed around the neck of each client, so that at no time will hair, cloth, or cape come in contact with the neck or skin of the customer.
11. All fixtures, furnishings, equipment, work stations and restrooms are to be cleaned regularly and disinfected with EPA registered products.
12. Employees must wash hands after using phones, computers, handling cash, or credit cards, and wipe all services between each use.
13. No food or beverages, except water, shall be sold, kept for sale, or stored in any salon.

## EXHIBIT 4

### **Places of Worship**

Places of Worship, including in-person spiritual services may be conducted subject to the following:

- A. All persons present at the service must maintain six-feet of physical distance between others, except members of the same household or living unit. Organizers should limit the number of persons attending in-person spiritual services to ensure physical distancing requirements are met.
- B. Organizers and employees are strongly encouraged to develop and implement appropriate COVID-19 mitigation plans and procedures for their respective in-person services, which must include, but are not limited to, addressing the following issues:
  - i. Usage of face coverings.
  - ii. Safeguards for higher risk populations consistent with CDC guidance, available at <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Higher-Risk>.
  - iii. Persons who are sick.
  - iv. Personal hygiene.
  - v. Usage of hand sanitizer and sanitizing products.
  - vi. Cleaning and disinfection.
  - vii. Online and remote access and/or drive-in services.
  - viii. Signage.
  - ix. Limiting community sharing of worship materials and other frequently touched items.
  - x. Projection of hymns and verses, when possible.
- C. Organizers and employees of in-person spiritual services must follow to the greatest extent possible current COVID-19 related County guidelines, State of Hawai'i guidelines, CDC guidelines, available at: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html>
- D. Encouraged Practices. Places of Worship are encouraged to do the following:
  - i. Modify the methods used to receive financial contributions. Consider a stationary collection box, the main, or electronic methods of collection regular financial contributions instead of shared collection trays or baskets.
  - ii. If food is offered at any event, consider pre-packaged options, and avoid buffet or family-style meals, if possible.

- iii. No childcare during services and/or events, however if childcare must be provided during services and/or events, refer to CDC's information on preventing the spread of COVID-19 in a childcare setting and adapt your settings.



EXHIBIT 5

**Businesses, Operations and Activities to Remain Closed**

Businesses, operations and activities identified below shall remain closed:

1. Nightclubs
2. Large indoor venues (concerts, sports, conventions, expos)
3. Large outdoor venues (concerts, sports, conventions, expos)
4. Road races (marathons, triathlons, etc.)

Note, however, travel to engage in minimum basic operations of the businesses and operations identified above is allowed, including the minimum necessary activities to maintain the value of the business's inventory, ensure security, process payroll and employee benefits, and related functions as well as the minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences. Minimum basic operations do not include in-person public/customer contact.