

EXHIBIT A PROJECT SUMMARY BUDGET FORM

(A) GRANT PROPOSAL

PROJECT TITLE: _____

Summary expense line items should be fully described in the Budget Narrative Form.

PROPOSED PROJECT EXPENSES

Expense Description	R&D Request	Match	Total Expenses
A. Salaries			
B. Fringe Benefits			
C. Travel			
D. Equipment			
E. Supplies			
F. Contracts			
G. Other			
SUBTOTAL			
Admin Expense*			
TOTAL EXPENSE			

*Administrative expenses funded by R&D are limited to 10% of the subtotal of R&D funded project expenses.

(B) FINAL FINANCIAL REPORT

CONTRACT NO. _____

FINAL PROJECT EXPENSES

Expense Description**	R&D Request	Match	Total Expenses***
A. Salaries			
B. Fringe Benefits			
C. Travel			
D. Equipment			
E. Supplies			
F. Contracts			
G. Other			
SUBTOTAL			
Admin Expense			
TOTAL EXPENSE			

**There should be no change in expense line items unless prior written approval for a budget modification has been provided by R&D.

***An explanation is required in the final narrative project report for any line item that exceeds 15% of the amount originally proposed and budgeted for that expense.